

1305 IBC Advisory Committee Meeting – Meeting Summary

First Meeting - 12/29/11 Agenda/Meeting Summary:

I Introductions

Intros were made. All committee members were present except the MN Multi-Housing Association.

II Colleen Chirhart, DLI-CCLD Rules Coordinator

- a. Scope of work
- b. Committee person responsibilities
- c. Related statutes and statutory responsibilities
- d. DLI Rule-making policies
- e. Other public input
- f. Code change submittal process/forms
- g. Drafting proposed rule/sonars
- h. final draft and committee recommendation
- i. Transparency/DLI Website/email distribution lists

All above items were discussed, as was the Advisory Committee Handbook. Look to the DLI Rule Making website to track ongoing activity and the MN Revisor's website at www.revisor.mn.gov to track actual (final) statute and/or Rule language.

III Confirm proposed schedule of meeting dates/times

The proposed meeting schedule was discussed. The committee agreed there may need to be more time required between meetings to prepare and review/resolve issues. The actual schedule will be reviewed as meetings proceed and as the workload is considered.

IV Other Rule, Statute, and/or Agency Coordination

- a. Coordination of 1305 with other MSBC/MSFC Rule committee work
- b. Coordination of 1305 with other State Statutes
- c. Coordination of 1305 with other State Agency Mandates

Briefly discussed potential for this committee to be overruled by "other" parties in the state. Discussed required coordination efforts between other advisory committees, other state agencies, and other existing Statutes and/or Rule language.

V Review current draft of the 1305 Rule

Discussed “1305 first draft” (dated 12/20/2011). Noted that this is/was simply intended to be a starting point for required updates, code codification, and fixes to the existing 1305 Rule. No “new” code change proposals are incorporated into this first draft. Committee members asked if DLI staff could make an effort to color all successive changes within next drafts so one could more easily track changes from one draft to another. Staff will make every attempt to do so. Also see notes affixed to draft document (right side of page) as staff makes changes.

VI The 2012 IBC

- a. Distribute code books and existing 1305 Rule/review manuals
- b. Set IBC chapter review/commentary/discussion schedule
- c. Discuss current draft form of 1305 Rule

All committee members have copies of the 2012 IBC (noting - first printing). DLI Staff and committee members discussed I-code errata and how that affects the task at hand as the I-code is corrected and/or changes with upcoming errata. Mr. Norman pointed out that staff will be creating a global amendment that will provide users with a directive on this for this code cycle. Essentially, ICC code errata is to be considered part of the code – as long as the errata does not significantly change the intent of the code. Staff will submit this code change language to the committee for future review.

DLI Staff and committee members discussed the intended procedure for meeting agendas and keeping the review process moving under the tight timeline we have. Staff intends to assign “homework” for committee members and then stick to the agreed upon schedule/agendas as we proceed with the review. Action for the committee will be limited to assigned code chapters and related code change proposals for those chapters only – while not moving backwards or jumping ahead. Late code change proposals will be addressed at one of the last couple of meetings.

DLI Staff and committee members discussed the first draft (dated 12/20/2011) of the 1305 Rule. This initial draft is only intended to be a starting point for updates to the Rule. For the next meeting, committee members are to review this first draft - along with 2012 IBC Chapters 1 through 5 and be ready to discuss code change proposals for these chapters of the code.

VII Q and A & Adjournment

Committee members discussed scheduling of the next Advisory Committee meeting. Mr. Breeze offered his site for a meeting location.

NEXT Advisory Committee Meeting: The next meeting is scheduled for Friday, January 20th, at the Metropolitan Airports Commission – Administrative Offices. Meeting starts at 9 AM (to noon). The site address is: 6040-28th Ave. South, Minneapolis, MN 55450. The meeting will be held in the Stapp Meeting Room. You may park anywhere in the front of the building. The general office phone number is 612-726-8100.

Directions: Crosstown (TH 62) to 28th Ave., go south to 6040 (last building on your right).