

**Board of Electricity
Meeting Minutes
Tuesday, October 9, 2012**

Members Present:

Anthony Toft
Daniel Westburg
Joe Vespa
John McConnell
John Schultz
Kim Huxford
Laura Karow
Jim Freichels
Willy Hoskins
Scott Novotny
Doug Fingerson

Members Absent:

Daniel Klein

DLI Staff & Visitors:

Bill Bierman - DLI
Carey Demaris - DLI
John Ploetz - MEA
Jeff Heimerl - IBEW
Scott Nutting
Tim Power - MNLA
Jim Nimlos - Mpls. JATC
Bill Heaney - IBEW
Russ Ernst - MNESTA
Scott Nutting - CEIA

I. Call to Order

The meeting was called to order at 9:09 a.m. by Chair Vespa. Introductions were made, attendance was taken and a quorum was declared.

II. Approval of Meeting Agenda

Fingerson made a motion, seconded by Huxford to approve the agenda as presented. The vote was unanimous. Motion carried.

III. Approval of Previous Meeting Minutes

A motion to approve the minutes as presented was made by Karow, seconded by Toft. The vote was unanimous. Motion carried.

IV. Regular Business

- a. Expense Approval - Vespa reviewed and approved the per diem and expenses. A motion made by Fingerson, seconded by Hoskins to approve per diem and expenses. The vote was unanimous. Motion carried.
- b. Enforcement - Nothing to report
- c. Update on E-Licensing and E-Trakit - Schultz advised the on-line process has plateaued but does anticipate an increase. The department is

working on the time it takes for processing of inspections. Toft asked where to find the license renewal on-line. Schultz stated it can be found at http://www.dli.mn.gov/CCLD/PDF/ele_renewal.pdf.

- d. Update of Satellite System Installer and Contractor License – Schultz reviewed the information on the department’s website located at www.dli.mn.gov/CCLD/SSI_FAQ.asp. This new requirement went into effect on October 1, 2012. This site provides a link to licensing forms along with the FAQs.

V. Special Business

- a. Update on Reciprocal Agreements – Schultz attended the annual meeting of the National Electrical Reciprocal Alliance in Lincoln, NE. There aren’t any requests for agreements at this time.
- b. Satellite System Installer Continuing Education Rules – Schultz advised that there are two different rulemaking provisions; one relating to continuing education and the other relates to approval of programs to qualify individuals to take the exam. Schultz reviewed the draft language of 3800.3601 to 3800.3603. **A motion made by McConnell, seconded by Westberg to allow Chair Vespa to proceed with a request for comments. The vote was unanimous, motion passed.**
- c. Satellite System Installer Certification Program Rules – Schultz reviewed the installer certification programs draft. There was discussion on the number of hours required for examination, qualification of instructors, practical experience, and definition of instruction (live or taped). The exam consists of 25 questions on NEC basic theory and laws. **A motion made by Hoskins, seconded by Freichels to add definition of the student/instructor in-person/live contact time for certification. The vote unanimous, motion passed. A motion made by Huxford, seconded by McConnell to direct the Chair to proceed with the request for comments. The vote unanimous, motion carried.**

Bill Bierman reviewed with the Board the First Draft of REQUEST FOR COMMENTS on the Possible Amendments to Rules Governing Satellite System Installer Continuing Education and Satellite System Installer Certification Programs, MN Rules, Chapter 3800: Revisor’s Draft Number: R-4131. It was noted in section of *Persons Affected* to add registered unlicensed

I. Committee Reports

- a. Construction Code Advisory Councils – McConnell stated that CCAC members are in the process of code adoption and can be found on the website under rulemaking - <http://www.dli.mn.gov/RulemakingCCL.asp>.
- b. Legislative update – Schultz provided an update stating the department is working on the budget proposal for FY 2014/2015. There is minimal change that affects the electrical industry. More information will follow at the January meeting.

VI. Complaints

None brought forth

VII. Open Forum

John Ploetz from MEA thanked the Department for the online program.

VIII. Board Discussion

Huxford asked if any other states have specific license for satellite installers. Schultz isn't aware of any other states that have this narrow of a requirement. Toft asked about the technical college approval process. Schultz stated an increase of staffing which will allow for faster processing.

IX. Announcements

Vespa advised the members of the 2013 meetings which will be held in the Minnesota Room at DLU on the following Tuesdays:

- January 8, 2013 - 9:00 a.m.
- April 9, 2013 - 9:00 a.m.
- July 9, 2013 - 9:00 a.m.
- October 8, 2013 - 9:00 a.m.

X. Adjournment

A motion was made by McConnell, seconded by Hoskins to adjourn. The vote was unanimous, motion carried and the meeting adjourned at 10:10 a.m.

Respectfully Submitted,

Laura Karow

Laura Karow
Secretary